

Westford Fire Dept. Headquarters



Westford Fire Dept. - Agenda

- Review existing Fire Department Headquarters
- Review pictures of existing Fire Department Headquarters
- Review proposed needs of new Fire Department Headquarters
- Questions/Comments

Westford Fire Dept. – Current Headquarters

- Current headquarters was built in 1975
- Built for a call department
 - No accommodations for full-time staff
 - No room for administration staff
 - Not ADA compliant
 - Building is unable to accommodate current staffing and operations

Westford Fire Dept. – Current Headquarters

- Unable to accommodate meetings with the public and other town departments
- Unable to accommodate Fire Prevention functions
- No separate boiler or electrical rooms
- The building is in disrepair and in need of major repairs and updating
- The lobby area is 6' by 5' and not conducive to good customer service

Westford Fire Dept. – Current Headquarters

- Current garage space is used to capacity
- No area for decontamination
- No area for Bio-Hazard storage
- Inadequate rest rooms and shower facility
- Dormitory is inadequate and in disrepair
- No Locker room area

Westford Fire Dept.- Current Headquarters

Building too small to house daily operations

- No office space for fire officers
- No room for EMS
- No Fire Prevention office
- No room for mandatory record storage
- Station is utilized to capacity

Westford Fire Dept. - Current Headquarters

No existing separate EMS space for:

- Supplies
- Decon
- Storage
- Record Storage

Westford Fire Dept. - Current Headquarters

- Supplies
 - No storage for surplus linen
 - BLS equipment
 - ALS equipment
 - EMS training equipment
 - Simulator (Stored in upstairs closet)
 - Manikins (Stored at Station 3)

Westford Fire Dept. – Current Headquarters

- Lack of Decontamination area for:
 - Personnel
 - Equipment
 - Vehicle
 - Bio-Hazard storage
 - Blood-born pathogen
 - Soiled equipment

Westford Fire Dept. – Current Headquarters

- Insufficient Storage for:
 - Records (Medical and Fire)
 - Reports (Medical and Fire)
 - Billing
 - Lawyer requests
 - Firefighter's Gear
 - Equipment (Medical and Fire)

Westford Fire Dept. – Current Headquarters

- Insufficient garage space for apparatus
- No existing room to complete daily chores related to firefighting
- Lack of ample space to complete small maintenance jobs
- No janitors closet for supplies
- No area for seasonal tool storage
- Hard to check equipment inside during inclement weather

Westford Fire Dept. – Current Headquarters

- Lack of Space
 - Apparatus
 - Not all vehicles are inside, which will shorten the life expectancy of the vehicle driving up the cost for early replacement
 - Employee safety on apparatus floor
 - Less than two feet between the vehicles and the doors, making hard to get the stretchers out of the ambulances for cleaning and maintenance
 - Makes for a safer working environment when all equipment has a spot to be stored

Westford Fire Dept. – Current Headquarters

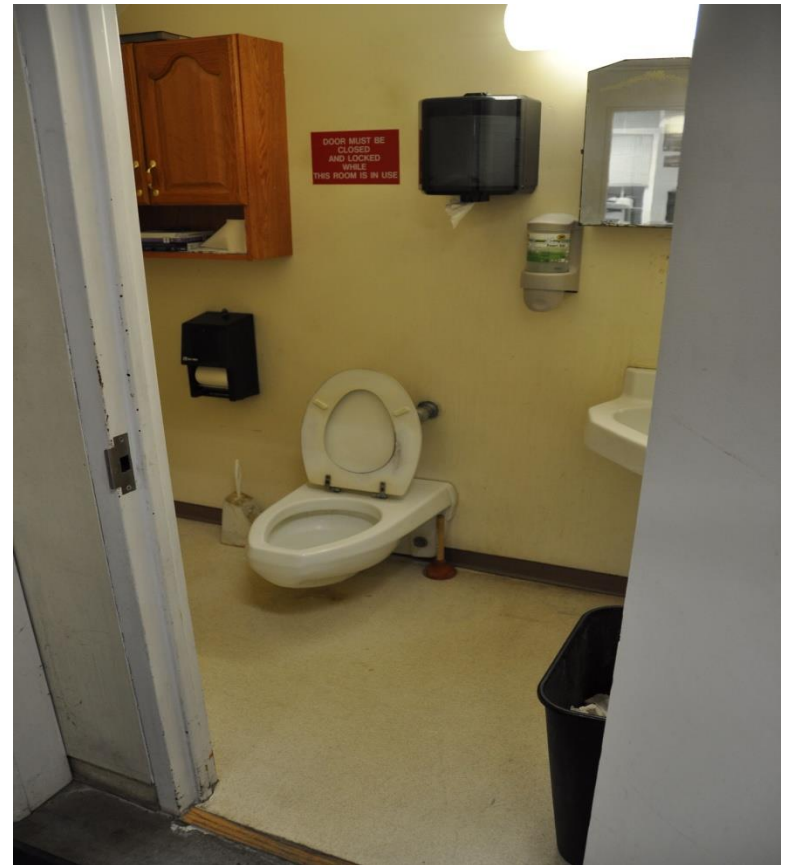
- Building too small to house daily operations (ie equipment checks on all apparatus and vehicles)
- Need for Fire Prevention Office for:
 - Plan Review
 - Plan Storage
 - Permit Storage
 - A private office to conduct business with the public

Westford Fire Dept. – Current Headquarters – Pictures

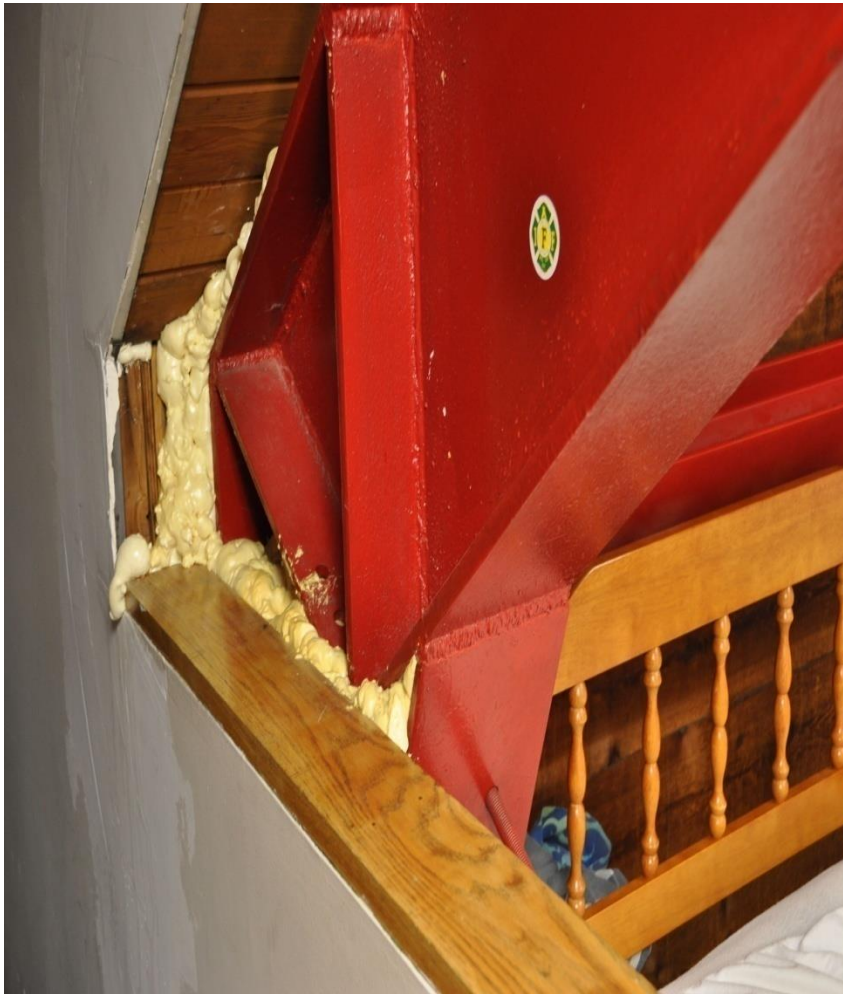
THE LOBBY AREA



PUBLIC BATHROOM

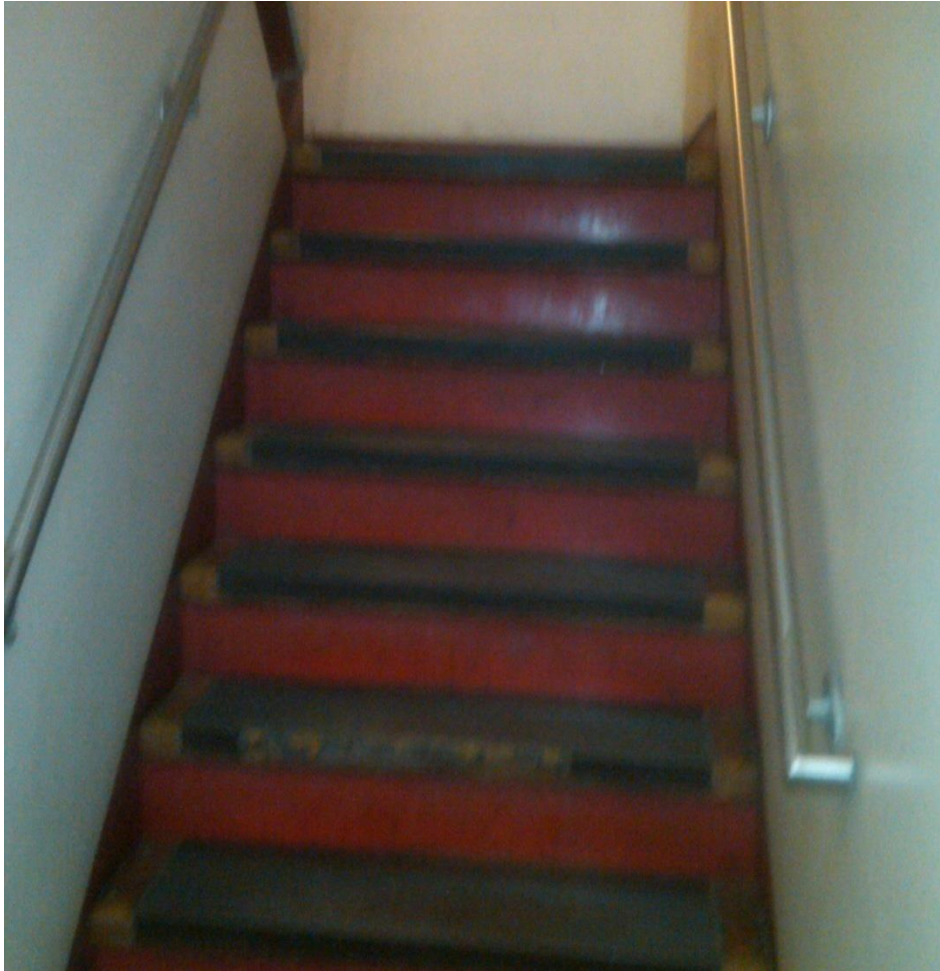


Westford Fire Dept. – Current Headquarters – Pictures



- This shows the dormitory area that was leaking water.

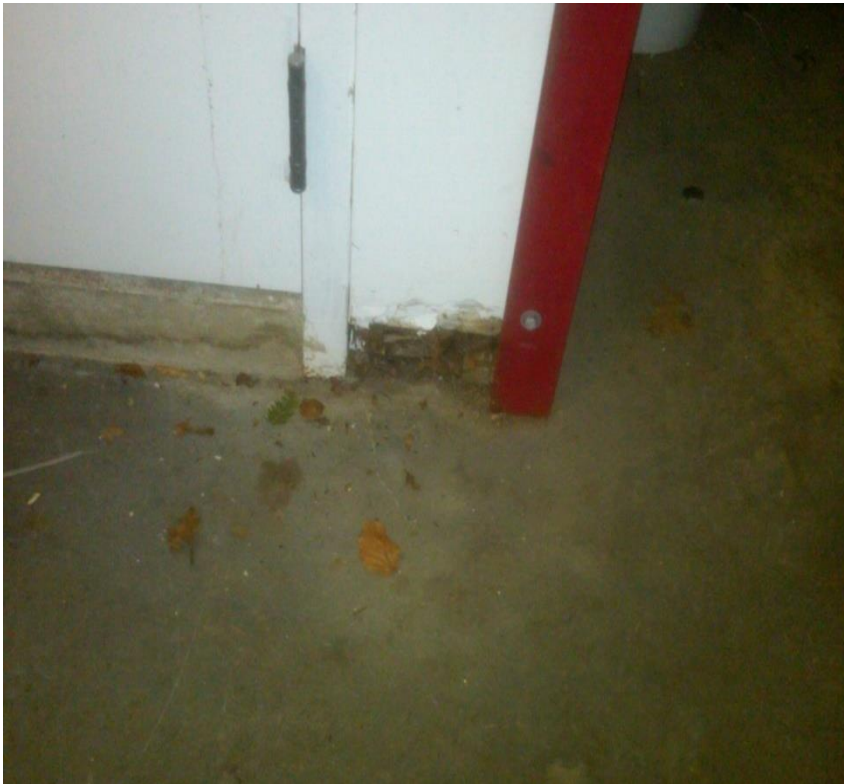
Westford Fire Dept. – Current Headquarters – Pictures



- Not ADA compliant, no elevator in the building. 2, twenty eight step stairways to the second floor administrative offices.

Westford Fire Dept. – Current Headquarters – Pictures

**ROT ON WALL NEAR THE
WASH AREA**



**THIS SHOWS ROT AND
WATER DAMAGE, RISK OF
MOLD DAMAGE**



Westford Fire Dept. – Current Headquarters – Pictures



- Leaks and drafts around the employee entrance, causing heat loss



- Outside wall trim is rotting off of the building

Westford Fire Dept. – Current Headquarters – Pictures



- The boiler/electrical room now stores our spring water . It also houses our Bio-Hazard storage

Westford Fire Dept. – Current Headquarters – Pictures

BLS SUPPLY CLOSET



ALS SUPPLY CLOSET



Westford Fire Dept. – Current Headquarters – Pictures

PRESENT DECON AREA IS A GARDEN HOSE WITH HOT AND COLD WATER RUNNING DOWN A FLOOR DRAIN



EMS EQUIPMENT STORAGE



Westford Fire Dept. – Current Headquarters – Pictures

W-12 AND E-1



W-10 WITH DOOR OPEN



Westford Fire Dept. – Current Headquarters – Pictures

E-1 WITH DOOR OPEN



Westford Fire Dept. – Current Headquarters – Pictures



The fire prevention office is an employee built space with limited desk space and open to the day room with no doors, no privacy. Approx. 6X8

Westford Fire Dept. – Current Headquarters – Pictures



- This is our kitchen table that is used for meetings with the public. This does not promote good business practice.

Westford Fire Dept. – New Headquarters

- The needs assessment (Oct 7, 2010) states the building should be at least 25,000 Sqft.
- Building size would allow for the following requirements;
 - Administration section
 - Operations Section (including Fire Prevention office)
 - Adequate garage space for apparatus and equipment
 - Adequate living space
 - Proper decon area
 - Adequate EMS space
 - Adequate ALS space

Westford Fire Dept. – New Headquarters

- Increase efficiency
- Should be located near center of town
- Town owned land vs. buying land
- Permanent building committee recommendations
- Re-Use of current land if possible

Westford Fire Department



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over 100 years